

SHADOWBROOK AT TOWN CENTER COMMUNITY ASSOCIATION, INC.

c/o GW & Associates, Inc.
1585 Old Norcross Road – Suite 101
Lawrenceville, GA 30045
678-407-6307

Memo To: All Shadowbrook at Town Center Homeowners

From: Erin Lackey-Byers, Property Manager
GW & Associates, Inc., Agents for
Shadowbrook at Town Center Community Association, Inc.

Date: January 25, 2007

Subject: Possible Mail Fraud

It has been brought to the Association's attention that possible mail fraud may have occurred in your community. A few weeks ago it was discovered that the mail man was a tired elderly man who went home before he finished his route and took the mail with him. The mail piled up and he began to toss it out. The same goes for the outgoing mail as well as incoming mail. He is being prosecuted for a Federal Offense.

This notice is to make you aware that you may have been a victim in this. There is nothing that the Association can do other than to let you know what happened. I have attached a copy of whom you can contact from the USPS website if you feel that you are a victim of Identity Theft.

What should I do if I think I am a victim of Identity Theft?

If the crime involved the U.S. Mail, contact your nearest U.S. Postal Inspection Service office and report it.

- Call the fraud units of the three major credit bureaus and request a "fraud alert" be placed on your credit file. Order copies of your credit report from the credit bureaus to check whether any fraudulent accounts were opened without your knowledge or consent. Check your monthly financial statements for accuracy.
 - Equifax - 800-525-6285
 - Experian - 888-397-3742
 - Trans Union - 800-680-7289
- Contact your banks and creditors, by phone and in writing, and report the crime. You may be advised to close some or all of your accounts. At the least, alter your PIN numbers and passwords immediately.
- Record the names and phone numbers of people with whom you discussed your case and retain all original reports and supporting documents. Keeping accurate and complete records are a big step toward helping you resolve your problem.
- Contact your financial institutions and request they flag your accounts. Instruct them to contact you immediately if there is unusual activity on your accounts.
- File your concern online with the Federal Trade Commission (FTC) by email at consumerline@ftc.gov, or call their Identity Theft Hotline at 1-877-IDTHEFT. The FTC has counselors to assist identity theft victims with resolving financial and other problems that can result from this crime.